

Continuing Education Opportunities at the
 2017 New Jersey State League of Municipalities Conference
 for Planning/Zoning Board Secretaries, Zoning Officials, and Land Use Administrators

As of September 25, 2017

Individuals holding a Board Secretary, Zoning Official, and/or Land Use Administrator certificate(s) issued by the Center for Government Services can accrue continuing education hours toward the renewal of their certificate(s) by attending any of the following sessions at the NJLM Conference in Atlantic City. **Please note that this information may be updated as additional League information becomes available.** The most current listing of approved sessions is available at <http://cgs.rutgers.edu/planningzoning> or on the League’s website at <http://www.njslom.org/2017conf/delegates.html>.

Tuesday, November 14 th			
Date	Time	Session Title	Contact Hours
Tues, 11/14	10:00 – 11:30	<i>*Planning Gremlins*</i>	1.5 hours
Tues, 11/14	10:00 – 11:30	<i>*Short Term Rentals & What To Do About Them*</i>	1.5 hours
Tues, 11/14	1:00 – 2:30	<i>*Staying Out of Trouble*</i>	1.5 hours
Tues, 11/14	3:00 – 4:30	<i>*Inherently Beneficial, Inherently Problematic*</i>	1.5 hours
Tues, 11/14	3:45 – 5:15	The New Downtown Paradigm – Attracting Customers and Business	1.5 hours

Wednesday, November 15 th			
Date	Time	Session Title	Contact Hours
Wed, 11/15	9:00 – 10:40	Affordable Housing Update (League & NJPO Joint Session)	1.5 hours
Wed, 11/15	9:00 – 10:40	Solving the Problem of Vacant Properties	1.5 hours
Wed, 11/15	10:00 – 11:30	<i>*2017 Update on Repurposing Retail/Commercial Space*</i>	1.5 hours
Wed, 11/15	10:30 – 12:00	<i>*Variances: Proofs and Case Law*</i>	1.5 hours
Wed, 11/15	10:45 – 12:00	Environmental Justice in Planning & Zoning	1.5 hours
Wed, 11/15	11:45 Caesars	NJAPZA Speaker and Luncheon	1 hour

Sessions continue on the next page...

Wednesday, November 15 th continued...			
Date	Time	Session Title	Contact Hours
Wed, 11/15	2:00 – 3:40	Cybersecurity Issues: Ransomware	1.5 hours
Wed, 11/15	2:00 – 3:40	Recent OPRA Decisions	1.5 hours
Wed, 11/15	2:00 – 3:40	Siting Wireless Facilities in the Rights-of-Way	1.5 hours
Wed, 11/15	2:00 – 3:40	Economic Development: Repurposing Vacant Suburban Offices	1.5 hours
<i>Wed, 11/15</i>	<i>3:00 – 4:30</i>	<i>*Impact of Micro-Breweries*</i>	<i>1.5 hours</i>
Wed, 11/15	3:45 – 5:15	It's a Shore Thing – Public Access & Resiliency	1.5 hours
Wed, 11/15	3:45 – 5:15	NJ Lands Blueprint Updates & Utilization by NJ Land Professionals	1.5 hours

Thursday, November 16 th			
Date	Time	Session Title	Contact Hours
<i>Thurs, 11/16</i>	<i>9:00 – 12:00</i>	<i>*The William M. Cox Symposium on Planning, Land Use, and the Law*</i>	<i>Up to 3 hours</i>
Thurs, 11/16	10:45 – 12:00	OPMA/Civility/Administration of Public Meetings	1.5 hours
Thurs, 11/16	2:00 – 3:40	Farmland Preservation & Right to Farm: Strategies to Succeed	1.5 hours
Thurs, 11/16	2:00 – 3:40	Complete Streets: Safe, Healthy and Green Streets for All	1.5 hours
Thurs, 11/16	2:00 – 3:40	Using Technology to Improve Everyday Efficiency	1.5 hours

Registration Information

These sessions are **not** free. You must pay the League conference registration fee to gain access to the educational sessions. All sessions will take place at the Atlantic City Convention Center unless otherwise noted. Check the program guide you receive at registration for all convention center room assignments. In order to get credit for your attendance, you must be present for the **entire length** of each session. Please note that all sessions listed above are approved for technical contact hours.

Italicized sessions require registration with New Jersey Planning Officials in addition to League Conference registration. Sessions are free to NJPO members. Non-members are subject to an all-inclusive fee of **\$50**. The registration form is available at <http://www.njpo.org/>.

Obtaining Credit for Approved Sessions

Individuals holding Board Secretary, Zoning Official, and/or Land Use Administrator certificate(s) issued by the Center for Government Services must comply with **all** of the following requirements to receive credit for any of the sessions listed above.

League Conference Sessions

Badge Scanning

Attendees will follow League badge scanning procedures upon entering and exiting each session. These procedures are available at <http://www.njslom.org/2017conf/ceu-procedures.html>.

Please note that you must scan in and out to receive credit for any of the sessions listed above.

Certificate Printing

After the conference, attendees must log onto the League website to print certificates for sessions they attended where they scanned their badge upon entry and exit. Instructions for printing certificates are available at <http://www.njslom.org/2017conf/ceu-procedures.html>. Certificates will be available online until May 2018.

Certificate Renewal

Individuals holding Board Secretary, Zoning Official, and/or Land Use Administrator certificate(s) **must submit a copy of their certificate of completion** for any of the sessions listed above where they would like to receive credit towards renewal. Attendees do not have to submit a continuing education request form or obtain a signature from a NJAPZA representative for League conference sessions. Retain your certificates with your continuing education records and submit copies with your renewal application packet. **Do not** submit copies of these certificates to CGS immediately after the League concludes. They will only be accepted with your renewal application. Please be sure to print your certificates from the League's website prior to their May 2018 deadline.

NJAPZA Luncheon

In order to receive credit for the NJAPZA sponsored session on Wednesday, November 15th, you must attend the NJAPZA Luncheon. The registration form is available at <http://www.njapza.org/>.

Individuals seeking credit must sign-in upon entrance to the event and sign-out at its completion. The NJAPZA will email an attendance confirmation to those who sign-in and sign-out. Retain the attendance confirmation with your continuing education records and submit it with your renewal application. **Do not** submit it to CGS immediately after the League concludes. Always maintain copies of your continuing education documentation for your records.

Please contact Christine Cicio (ccicio@docs.rutgers.edu or 732-932-3640, ext. 654) with the Rutgers Center for Government Services if you have any questions regarding League contact hours for planning and zoning certificates.