

Instructor Requirements
Structural Collapse Operations I & II

Name: _____

Please indicate the position(s) you are applying for:

- General Instructor
- Lead Instructor

Specialty Instructor

- Safety Instructor
- Logistician
- Canine Specialist
- Engineer Specialist
- Haz-Mat Specialist
- Search Specialist

General Instructor Criteria:

- Must be a current member of a "Type I" State or Federal Urban Search & Rescue Team with a minimum of three years of continuous service
- Must be a certified instructor or be a "subject matter expert" in confined space, rope and rigging rescue, or structural collapse
- Must have certificate of completion in Structural Collapse Technician course
- Must have a certificate of completion in Rope Rescue course
- Must have a certificate of completion in Confined Space Operations course

Lead Instructor Criteria:

- Must meet all requirements for General Instructor as listed above
- Must have a minimum of two years' experience in instruction or hold Train the Trainer Certification for structural collapse

Specialty Instructor Criteria:

Safety Instructor Criteria:

- Completion of FEMA Safety Officer course or equivalent

Logistician Criteria:

- Completion of FEMA Logistics Specialist course or equivalent



Canine Specialist Criteria:

- Completion of FEMA Canine Search Specialist course

Engineer Specialist Criteria:

- Completion of FEMA Structure Specialist course

Haz-Mat Specialist Criteria:

- Completion of NJ State Police Haz-Mat Technician course or equivalent

Search Specialist Criteria:

- Completion of FEMA Technical Search Specialist course

PROOF OF QUALIFICATIONS:

General Instructor Proof of Qualifications:

- Copy of State or Federal USAR Team membership card
- Affirmation of 3 years of continuous service on State or Federal USAR Team (Attachment 1)
- Structural Collapse Technician course certificate
- Rope Rescue course certificate
- Confined Space Operations course certificate
- Instructor certificate or subject matter expert in confined space, rope and rigging rescue, or structural collapse supporting documentation (Attachment 2)

Lead Instructor Proof of Qualifications:

- Copy of State or Federal USAR Team membership card
- Affirmation of 3 years of continuous service on State or Federal USAR Team (Attachment 1)
- Structural Collapse Technician course certificate
- Rope Rescue course certificate
- Confined Space Operations course certificate
- Instructor certificate or subject matter expert in confined space, rope and rigging rescue, or structural collapse supporting documentation (Attachment 2)
- Proof of two years' experience in instruction (Attachment 3) or Train the Trainer Certificate for structural collapse

Safety Instructor Proof of Qualifications:

- FEMA or equivalent Safety Officer course certificate

Logistician Proof of Qualifications:

- FEMA or equivalent Logistics Specialist course certificate



Canine Specialist Proof of Qualifications:

- FEMA Canine Search Specialist course certificate

Engineer Specialist Proof of Qualifications:

- FEMA Structure Specialist course certificate

Haz-Mat Specialist Proof of Qualifications:

- NJ State Police or equivalent Haz-Mat Technician course certificate

Search Specialist Proof of Qualifications:

- FEMA Technical Search Specialist course certificate

ADDITIONAL SUBMISSIONS:

All applicants are required to submit the following:

- Resume
- Three professional references (Attachment 4)



Attachment 1
Affirmation of Service on State or Federal Urban Search and Rescue Team

Applicants must demonstrate that they are a current member of a “Type 1” State or Federal Urban Search and Rescue Team with a minimum of three years of continuous service.

New Jersey Applicants – Complete this form and include it with your application materials.

Applicants outside of New Jersey – Have your primary task force leader or designated appointee complete this form and include it with your application materials.

All Applicants:

Applicant Name _____

Applicant Title _____

Organization Served _____

Dates Served _____

New Jersey Applicants:

I certify that I am a current and active member of a “Type I” State or Federal Urban Search & Rescue Team and have a minimum of three years of continuous service.

Applicant Signature/Date _____

Applicants outside of New Jersey:

I certify that the applicant identified above is a current and active member of a “Type I” State or Federal Urban Search & Rescue Team and has a minimum of three years of continuous service.

Name _____

Title _____

Organization _____

Signature/Date _____

Phone/E-mail _____





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**Attachment 2
 Subject Matter Expert Affidavit**

Applicant Information

Name _____

Phone & E-mail _____

Signature/Date _____

Applicants without an instructor certificate may submit this form as an attachment to their application. Please provide a brief narrative highlighting how your knowledge and experience qualifies you as a subject matter expert in confined space, rope and rigging rescue, or structural collapse. Examples of supporting information may include publications, speeches or presentations, trainings you have instructed or attended, specific work experience, etc.



Attachment 3
Proof of Two Years' Experience in Instruction

Applicant Information

Name _____

Phone & E-mail _____

Signature/Date _____

Course Information

Course Name _____

Dates _____

Location _____

Sponsoring Agency _____

Course Name _____

Dates _____

Location _____

Sponsoring Agency _____

Course Name _____

Dates _____

Location _____

Sponsoring Agency _____

Course Name _____

Dates _____

Location _____

Sponsoring Agency _____



Attachment 4
Professional References

Applicant Information

Name _____

Phone & E-mail _____

Reference #1

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

Reference #2

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

Reference #3

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

