

Instructor Requirements

Training & Exercise Unit

Name: _____ **Date:** _____

Please indicate the course you wish to instruct (submit a separate application for each course)

- G191 ICS/EOC Interface
- G205 Recovery from Disaster: The Local Government Role
- G289 Public Information Officer Awareness
- G290 Public Information Officer - Basic
- G386 Mass Fatality Incident Response
- G557 Rapid Needs Assessment Course

Please indicate the position you are applying for:

- General Instructor
- Lead Instructor
- Specialty Instructor _____

Instructor Criteria:

- Must have three year's emergency response experience having served in an emergency management position or an incident response position or private industry with emergency management duties.
- Must be a certified instructor – Must be a certified instructor (New Jersey Division of Fire Safety-Level II, New Jersey Department of Health Advanced Instructor, New Jersey Police Training Commission Methods of Instruction, New Jersey State Police Instructor Training Course, Federal Emergency Management Agency Basic Instructor Certificate, Center for Domestic Preparedness Instructor Training Course (PER-266), National Fire Academy (NFA) Educational Methodologies, National Wildfire Coordinating Group M-410 Facilitative Instructor Course, Teaching Certification or License (non-state or agency specific), Instructional methods (Military School) or Other approved equal that addresses adult education/training.
- Must have three year's (approximately 200 hours) emergency management instructing experience. Please see list under Proof of Qualifications section.

Name: _____

- Must provide your certificate of course completion in the following as it pertains to your application only (check box):

G191 ICS/EOC Interface

Completed G191 ICS/EOC Interface course (preferred); or Completed ICS 449 Incident Command System Train the Trainer (TTT); or Completed L449 and **ALL** of the following: IS-100 Introduction to Incident Command System; IS-200 Incident Command System for Single Resources and Initial Action Incidents; ICS 300 Incident Command System 300; ICS 400 Incident Command System 400; IS-700 National Incident Response Management System, An Introduction; IS-701 NIMS Multiagency Coordination Systems; IS-702 NIMS Public Information Systems; IS-703 NIMS Resource Management; IS-775 EOC Management and Operations; IS-800 National Response Framework, An Introduction.

G205 Recovery from Disaster: The Local Government Role

Completed G205 Recovery from Disaster: The Local Government Role course (formerly 270.4;) or Completed E-210 Recovery from Disaster: The Local Government Role.

G289 Public Information Officer Awareness

Completed G289 Public Information Officer Awareness Course. Experience as a Public Information Officer (PIO) at an agency is preferred.

G290 Public Information Officer – Basic

Completed G289 Public Information Officer Awareness Course; and Completed G290 Public Information Officer – Basic. Experience as a Public Information Officer (PIO) at an agency is preferred.

G386 Mass Fatality Incident Response

Licensed as at least one of the following: Medical Examiner; Coroner; Funeral Director. Experience in emergency response which included mass fatalities incident response and with the Incident Command System (preferred; see resume).

G557 Rapid Needs Assessment Course

Experience with federal, state and municipal level damage assessment planning which included Preliminary Damage Assessment (PDA). Must indicate what the event was, when and where, in addition to resume.

Name: _____

PROOF OF QUALIFICATIONS:

- Required course completion certificates as indicated on Instructor Criteria section (Copies)
- Instructor certificate(s) issued or equivalent. Classroom instruction certificates for previous courses taught. Minimum requirement is three years or approximately 200 hours.

Check all that apply and provide copies:

- ___ L-449
- ___ G-108 Community Mass Care Modules 1-8
- ___ G-110 Emergency Operations Center Management Modules 1-17
- ___ G-141 Instructional Presentation & Evaluation Skills (formerly G265) Module 1-5
- ___ G-191 EOC-ICS Interface Modules 1-8
- ___ G-202 Re-entry and Debris Management during Disasters
- ___ G-205 Recovery from Disaster (formerly G 270.4 Assistance to Local Government in Disasters) Modules 1- 15
- ___ G-235 Emergency Planning Modules 1-7
- ___ G-271 Hazardous Weather & Flood Preparedness Modules 1-8
- ___ G-272 Warning Coordination
- ___ G-288 Volunteer & Donations Management Modules 1-8
- ___ G-289 Public Information Officer Awareness Modules 1-6
- ___ G-290 Public Information Officer Basic Modules 1-10
- ___ G-300 ICS 300 Modules 1-8
- ___ G-318 Local Mitigation Planning Modules 1-5
- ___ G-358 Evacuation & Re-entry Modules 1-7
- ___ G-364 Multi-Hazards for Schools Modules 1-9
- ___ G-386 Mass Fatality Incident Management Modules 1-8
- ___ G-393 Mitigation for Emergency Managers Modules 1-9
- ___ G-400 ICS 400 Modules 1-6
- ___ G-402 ICS 402
- ___ G-556 Local Damage Assessment
- ___ G-557 Rapid Needs Assessment Modules 1-7
- ___ G-775 Emergency Operations Center Management Modules 1-10
- ___ K/L-146 Homeland Security Exercise Evaluation Course (HSEEP)
- ___ Other

(Include as many OTHER training courses or topics you desire that are applicable to Emergency Management training.)

Professional References

Applicant Information:

Name: _____

Phone _____

E-mail _____

Reference #1

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

Reference #2

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

Reference #3

Name and Title _____

Organization/Company _____

How do you know this person? _____

Phone/E-mail _____

Name: _____

Application Submissions:

In addition to all certificates and other requested documentation, applicants are required to submit the following:

- Resume
- Incident Action Plan (IAP) if applicable
- Licenses if applicable
- Three professional references

09/2017